

**Note:** Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
26 February	<b>Cllr. Hugh Irving</b>	1 Your Voice' complaints performance (Q 3)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
	<b>Cllr. Bobby Feeley</b>	2 Addressing Future Challenges outlined in the Director of Social Services' Annual Report for 2013-14	To examine the Service's proposals to improve attendance at work by staff; to increase use of Direct Payments and individual Service Funds; and ensure that all carers are offered a review or assessments of their need	Delivery of the Council's corporate priority of assisting vulnerable people to live as independently as possible whilst improving services and realising efficiencies	Nicola Stubbins/Phil Gilroy	June 2014
	<b>Cllrs. Eryl Williams and Huw LI Jones</b> [Education]	3. Estyn Action Plan – Recommendation 2	To present: <i>(i)</i> the results of the mapping work to identify all services for children and young people across the County; and <i>(ii)</i> proposals on how the impact and value for money of these services	Delivery of recommendation 2 of the Estyn Action Plan and ensure that the Council delivers its safeguarding responsibilities and protects vulnerable people	Liz Grieve/Roger Ellerton	July 2014

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			can be measured for the Authority and partners			
	<b>Cllr. Julian Thompson-Hill</b>	4 Draft Strategy for the Agricultural Estate 2015 onwards	To examine the draft strategy for the future of the Agricultural Estate	A clear viable long-term vision for the Estate that will realise value for money for the Council and contribute towards the development of the local economy	Paul McGrady/David Lorey/David Mathews	June 2014
16 April	<b>Cllr. Barbara Smith</b>	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale	November 2014
May/June	<b>Cllr. Hugh Irving</b>	1 Your Voice' complaints performance (Q 4)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
	<b>Cllr. Julian Thompson-Hill</b>	2. Corporate Health and Safety Annual Report	To consider the Council's management of general health and safety and fire safety matters	Assurances that the Authority is abiding and conforming with all relevant H&S legislation and therefore mitigate the risk of litigation	Gerry Lapington	May 2014
	<b>Cllr. Bobby</b>	3. Draft Director of Social	To scrutinise the content of	Identification of any	Tony Ward	June 2014

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	<b>Feeley</b> (required)	Services Annual Report for 2014/15	the draft annual report to ensure it provides a fair and clear evaluation of performance in 2014/15 and clearly articulates future plans.	specific performance issues which require further scrutiny by the committee in future		
	<b>Cllr. Barbara Smith</b>	4 Corporate Plan (Q3 & 4) 2014/15	To monitor the Council's progress in delivering the Corporate Plan 2012-17 (with particular emphasis on the delivery of the Outcome Agreements)	Ensuring that the Council meets its targets, its Outcome Agreements, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents, and maximises the financial incentives available through meeting its Outcome Agreements	Alan Smith/Nicola Kneale	May 2014
September	<b>Cllr. Barbara Smith</b>	1. Annual Performance Review 2014/15	To seek Scrutiny's view on the Council's Annual Performance Review report prior to its submission to County Council for approval	Participation in the consultation on the Annual Report will assist the Committee to identify areas of weakness and build them into its future work programme with a view to realising improvements going forward	Alan Smith/Keith Amos	September 2014
	<b>Cllr. Eryl Williams</b>	2. Provisional External Examinations and Teacher Assessments <b>[Education]</b>	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Karen Evans/Julian Molloy	September 2014
	<b>Cllr. Hugh Irving</b>	3 Your Voice' complaints performance (Q 1)	To scrutinise Services' performance in complying	Identification of areas of poor performance with a	Jackie Walley/Clare	February 2013

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			with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	view to the development of recommendations to address weaknesses.	O'Gorman	
November	<b>Cllr. Barbara Smith</b>	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale	November 2014
	<b>Cllr. Hugh Irving</b>	2 'Your Voice' complaints performance (Q 2)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
January 2016	<b>Cllr. Barbara Smith</b>	1 Corporate Plan (Q1 & 2) 2015/16	To monitor the Council's progress in delivering the Corporate Plan 2012-17 (with particular emphasis on the	Ensuring that the Council meets its targets, its Outcome Agreements, delivers its	Alan Smith/Nicola Kneale	May 2014

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			delivery of the Outcome Agreements)	Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents, and maximises the financial incentives available through meeting its Outcome Agreements		
	<b>Cllr. Hugh Irving</b>	2 Your Voice' complaints performance (Q 3)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
April	<b>Cllr. Barbara Smith</b>	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale	November 2014
May/June	<b>Cllr. Hugh Irving</b>	1 Your Voice' complaints performance (Q 4)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013

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			specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe			

#### Future Issues

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Impact of Budgetary Cuts on the Deliverability of the Corporate Plan and the Council's performance in delivering services (early 2015)  <b>[Task &amp; Finish Group]</b>	To detail the impact of present and projected budgetary cuts on the deliverability of the Corporate Plan 2012-17; and the Council's overall performance	An evaluation of the Plan's deliverability, the anticipated impact of the cuts on the Council's performance versus the perceived outcome of the cuts to inform the planning of a communication strategy to inform residents and stakeholders	Task and Finish Group	October 2014
CCTV Savings Update Report (July 2015 – Committee tbc by SCVCG)  <b>(may be an item for Partnerships Scrutiny as the dedicated Crime and Disorder Scrutiny Committee)</b>	To consider the progress made to date in devising and exit strategy and securing alternative solutions for the delivery of a CCTV Service for Rhyl, Prestatyn and Rhuddlan following the cessation of Council funding from April 2016 onwards	The establishment of viable alternative provision for the CCTV which will satisfy stakeholders	Graham Boase/Emlyn Jones	November 2014

#### Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
<b>Monthly Information</b>	Your Voice Complaints Procedure	Details of number of complaints received and dealt with for each Service via the 'Your Voice	Jackie Walley/Clare	June 2014

<b>Bulletin</b>		procedure to inform the information required in the quarterly reports to the Committee	O’Gorman	
<b>Available during the spring term 2015</b> [Information] <b>[Education]</b>	Use of Supply Teachers <b>[Education – to be shared with coopted members]</b>	To detail the use made of supply teachers within the county during recent years and to date this year. The report to detail the costs to the Council of hiring supply teachers, the lengths of time for their hire, the expectations/objectives given to them upon engagement and the quality monitoring arrangements in place to evaluate their effectiveness	Karen Evans	September 2013

**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
26 February	<b>12 February</b>	16 April	<b>2 April</b>		

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Updated 06/01/14 RhE